

# James Burrell

Builders Merchants

## Environmental Policy.

Issue 14, Updated 28<sup>th</sup> of March 2011.

### **General Statement of Policy**

This environmental policy relates to activities and sites within the **James Burrell Ltd** areas of business. This policy will compliment corporate policy and is designed to reflect specific controls and objectives within specific operations.

Our policy is to fully comply with controls set by our **Environmental Management System**, all statutory requirements and to meet set targets and objectives, in a programme of continuous improvement.

Reviews conducted within operations concerned have highlighted environmental impacts that the operation has on the environment. The major impacts identified are:

- The use of fossil fuel stocks (fuel for vehicles and heating)
- Releasing of emissions into the atmosphere (vehicle exhausts)
- The purchase and supply of material produced from other than environmentally friendly, sustainable, low embodied energy sources.
- The use of other energies (electricity for lighting/heating)
- The use of water (vehicle washing, and general utility use)
- The production of waste.

**James Burrell Ltd**, in a commitment to prevent pollution will manage activities in such a way that identified impacts are reduced to a practical minimum.

To achieve these aims clear environmental objectives and targets shall be agreed and regularly monitored. Inspections of sites and activities shall take place on a monthly basis and findings will be reviewed at **Environmental Committee** meetings to ensure that impacts and related targets and objectives remain pertinent.

**James Burrell Ltd will:**

- Be committed to implementing and maintaining FSC & PEFC chain of custody systems.
- Develop internal awareness to ensure that this policy is understood, implemented and maintained at all levels within the company.
- Ensure that all employees are aware of the potential environmental effects of their activities and the environmental benefits of improved performance and will encourage and support initiatives that contribute to an improved environment at work and in the local community.
- Provide access to information on the company's environmental policy and performance to the public and other interested parties, i.e. suppliers, customers, through such means as direct communication and publication of environmental information through the company newsletter.
- Develop new operations in ways that blend as sympathetically as possible with the surrounding landscapes.
- Conserve and protect the environment by operating in a socially responsible manner according to the highest standards of environmental management available and the application of strict quality assurance disciplines.
- Comply with all existing regulatory legislation, consents and codes issued at European, national and local levels and adopt a proactive stance in anticipating future more stringent, regulatory requirements, developing links with relevant governmental, industrial, professional, community and education groups keeping them informed of the company's environmental interests and activities.
- Minimise waste throughout the company and aim for "waste free" processes wherever possible, through better utilisation of raw materials, energy and water, increased use of renewable, reusable or recyclable materials.
- Provide appropriate environmental training for all employees and actively promote and encourage the pursuit of environmental excellence not only within the company itself, but also through its customers and suppliers.
- Carry out regular environmental audits of all aspects within operations concerned, both to ensure effective implementation of environmental policy and to reduce the risk of operational failures, which may lead to environmental damage.
- Take account of environmental aspects when designing transport solutions.
- Deal only with reputable, registered waste carriers who have been vetted by the company and whose premises and operations are subject to regular inspection and auditing.
- Whenever practicable to source supplies from those who are actively engaged in sustainability, taking into account the use of materials or energy from renewable resources, and life cycle thinking to 'design out' main areas of impact.
- We shall only purchase timber products from supplies that are known to be from certified sustainable managed forests. Stock will be purchased from certificated suppliers when ever possible. We shall encourage our customers to embrace the opportunity to use certified products.

Responsibility for ensuring implementation of the above policy rests with the **Executive Environmental Committee**.

This policy will be displayed prominently at all sites in addition to its inclusion within the **Environmental Manual**.

### **Environmental Training**

Environmental training is regarded as an indispensable ingredient of an effective environmental programme. It is essential that every worker in the organisation is trained to perform his or her job effectively. It is the opinion of the management of the company that if a job is not done as environmentally friendly as possible, then it is not done effectively.

All workers will be trained in environmentally friendly working practices and procedures prior to being allocated any new role. Training sessions will be held at regular intervals and will provide an opportunity for workers to express any thoughts or ideas that they might have about their jobs.

### **Environmental Responsibilities**

The person with overall and final responsibility for overseeing, implementing and monitoring the environmental policy within **James Burrell Ltd** is **Mr Andrew Foster-Spanner**.

The environmental manager's deputy Mr. Ed Donaldson will be responsible during the environmental managers absence.

The following personnel will be responsible for the supervision of environmental activities in particular sites:

Gateshead:	<i>Mr Carl Dutton</i>
Stockton :	<i>Mr Garry Dryden</i>
Middlesbrough:	<i>Mr Stephen Lloyd</i>
Bishop Auckland :	<i>Mr Keith Punton</i>
York :	<i>Mr Dave Bartlett</i>
Blyth :	<i>Mr Steve Proctor</i>
Newcastle :	<i>Mr Steve Munro</i>
Ossett :	<i>Mr Richard Day</i>

### **Environmental Committee:**

The following personnel will comprise the **Environmental Committee**, which will meet every three months, in order to ensure that the **Environmental Policy** is implemented correctly and to continually revise and update for greater environmental effectiveness:

**Chairperson Mr Andrew Foster-Spanner**

Member	Mr. Stephen Lloyd
Member	Mr. Carl Dutton
Member	Mr. Richard Day
Member	Mr. Garry Dryden
Member	Mr. Paul Butler
Member	Mr. Steve Munro
Member	Mr. Dave Bartlett
Member	Mr. Andrew Burdon

**Signed :**

on behalf of **James Burrell Ltd**

**Joint Managing Director**

**Date :** 28<sup>th</sup> of March 2011